

# Ja Va

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## NETWORK ADMINISTRATOR PROFILE

Highly analytical problem solver with 3+ years information technology experience

- Proficiency in installing and configuring computer hardware through network administration and project work
- 2+ years of experience with database design utilizing Microsoft SQL Server
- Excellent interpersonal skills through providing IT services for university faculty and real estate office

## TECHNICAL SKILLS

**Languages:** Linux ▪ HTML5 ▪ HTML ▪ XML ▪ JSON ▪ CSS3 ▪ SQL ▪ Java ▪ JavaScript ▪ Python  
C# ▪ Ruby on Rails ▪ C++ ▪ PHP

**Operating Systems:** Windows 7 & 8 ▪ Ubuntu ▪ Linux ▪ Linux Mint ▪ Mac OSX ▪ Android

**Platforms & Tools:** Citrix ▪ Adobe AIR ▪ Ant ▪ BlazeDS ▪ SoundEdit ▪ Photoshop ▪ MySQL ▪ Sql Server  
Squarespace ▪ WordPress ▪ PHP ▪ ASP.net

## EDUCATION

Colorado State University, Fort Collins, CO  
Bachelor of Science, Business Administration  
Concentration: **Computer Information Systems**

**December 20XX**  
**GPA: 3.1**

## RELATED EXPERIENCE

**Network Administrator, College of Business (Colorado State University), Fort Collins, CO** **May 20XX - June 20XX**

Installed, configured, and maintained computer hardware, including PCs, laptops, laserjet and inkjet printers, handheld PDAs and smart phones, wired and wireless network interfaces and access points for over 50 faculty

- Designed and developed college website using HTML5, CSS3, and JavaScript
- Handled 100% of customer calls within a 24-hour period during tenure due to staffing deficit
- Administered security configuration such as folder permissions, file system security, and operating system updates and upgrades for workstations, laptops and server for over 100 faculty and staff

## PROJECT EXPERIENCE

**Application Design and Development (CIS 240), Colorado State University, Fort Collins, CO** **November 20XX**

- Utilized PHP and ASP.net to plan, design and implement web applications
- Demonstrated HTML, CSS, and XML knowledge to create application that was rated #1 out of 20
- Created dynamic and interactive web pages that incorporated database searches and updates, session variables/cookies, and secure pages available only to authorized users

**Operating Systems and Networks (CIS 350), Colorado State University, Fort Collins, CO**

**April 20XX**

- Utilized the OSI and TCP/IP networking models within networking and the internet
- Created virtual networks consisting of both Linux and Server 2008 virtual machines
- Managed network and web functions on Linux and Windows

## CLIENT SERVICE EXPERIENCE

**Real Estate Assistant, Group Real Estate, Fort Collins, CO**

**June 20XX - August 20XX**

- Communicated to clients regarding real estate transactions to ensure they had the best information to make an informed decision