



SAMPLE: Employee Exit Interview Questions

1. Why have you decided to leave this position?
2. What did you like most about your job?
3. What could have improved your job experience at *(fill in your department)*?
4. Would you change the job description for the next person filling this position? If so, how?
5. Were goals and expectations clear to you?
6. What resources and/or support, if any, could have helped you better accomplish your job?
7. Did you feel you had the opportunity to succeed and develop?
8. Describe the supervision from your manager. What was helpful? What could have been done differently?
9. How often did you receive feedback regarding your day-to-day and overall job performance? Was it helpful?
10. Did your supervisor help you accomplish your professional career goals? If so, how?

11. Would you like to offer any comments or suggestions on how we could improve and what we could do in the future regarding this position?